College of Education
Office of Educator Preparation and Licensure
PO Box 14
Murfreesboro, TN 37132
(615) 898-2628

MIDDLE TENNESSEE STATE UNIVERSITY

Initial Teacher Licensure – Job-Embedded Clinical Practice Program Entry Requirements

Candidates applying for the job-embedded path to a practitioner license must meet the following requirements:

I. **Candidate must hold a bachelor's degree from a regionally accredited college or university.**

II. **Candidate must demonstrate knowledge of the content area by:**

For PreK-12, K-12, PreK-3, or K-5 endorsements (e.g., ESL, PE, early childhood, elementary):
- submission of passing scores on the Praxis https://praxis.ets.org/state-requirements/tennessee-tests.html content knowledge assessment(s) aligned to the qualifying K-12 endorsement.

For 6-8 or 6-12 endorsements (e.g., middle grades science, biology, math, Spanish):
- Having a qualifying degree with a content major aligned to the endorsement area (verified by Office of Educator Preparation and Licensure via official transcript).

   OR
- Submission of passing scores on the content knowledge assessment(s) aligned to the endorsement area.
   - Praxis Content Knowledge Assessments for Specific Endorsement Areas https://praxis.ets.org/state-requirements/tennessee-tests.html
   - National Evaluation Series (NES) is also accepted for ==Mathematics ONLY== https://home.pearsonvue.com/nes
   - ALTA is also accepted for ==World Languages ONLY== www.tfli.org/worldlanguages/testing/

Due to frequent changes to professional assessments required for teacher licensure, please refer to the **State Board of Education Professional Assessments for Tennessee Educators 5.105 policy** https://www.tn.gov/sbe/rules--policies-and-guidance/policies.html for specific requirements.

III. **Complete the** Job-Embedded Eligibility Form
The following documentation must be submitted when applying.
- **Letter of *Intent to Hire* from a school district –** An official letter from the school district stating the candidate's position, subject, grade level, endorsement code, and the name of the school where they will be teaching.

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- **Official Transcripts:** Candidates must submit **official** transcripts that show degree conferment. Electronic transcripts must be sent directly from the institution to MTSU or patti.agnew@mtsu.edu. Paper transcripts must be sealed. International transcripts must first be evaluated by a member of the National Association of Credential Evaluation Services (NACES) https://www.naces.org/
- **Assessment Score Report:** If a content assessment is required, the candidate must upload a copy of a score report reflecting attainment of the currently required qualifying score.

IV. Apply for Admission to MTSU
https://www.mtsu.edu/how-to-apply/

Graduate
- If seeking a master's degree with licensure, apply through Graduate Studies as a graduate student seeking a master's degree in the appropriate initial licensure area:
  - Elementary Education – Master of Arts in Teaching
  - ESL – Master of Arts in Teaching
  - Library Media Specialist – Master of Library Science
  - Secondary Education – Master of Arts in Teaching
- If seeking licensure only, apply through Graduate Studies as a non-degree seeking student in the Job-Embedded Program.
- Degree program scholarship information is available here: https://education.mtsu.edu/scholarships/

Undergraduate
- If your licensure program of study only includes undergraduate coursework, you can enroll as an undergraduate post-baccalaureate student.

Forward the acceptance letter to patti.agnew@mtsu.edu.

V. Complete Admission to Teacher Education Application Form
https://education.mtsu.edu/admission/
- **GPA**: A minimum overall GPA of 2.75 from a completed baccalaureate or post-baccalaureate degree program or a GPA of 3.00 in the most recent sixty (60) credit hours earned at a regionally accredited institution of higher learning.
- **Test Score**: If required, acceptable score(s) on appropriate content knowledge assessment(s) for the subject the candidate is applying to teach. Upload to the online application.