



Purpose of This Guide

This guide is designed to help students and advisors understand how the most recent 45 hours of college-level coursework are calculated for the Undergraduate GPA Appeal.

The Office of Educator Preparation and Licensure will calculate the official GPA during the appeal review process. Still, this guide is provided to help you determine in advance whether submitting an appeal is a good option.

By reviewing this guide, you can avoid submitting an appeal that is not eligible for approval.

Undergraduate GPA Appeal – 45-Hour Calculation

You must have a 3.0 GPA across your most recent 45 credit hours of college-level coursework to qualify for this appeal.

Important Guidelines:



All courses attempted for college-level credit are used, regardless of where they were taken, including repeated courses and coursework that does not count toward your degree.



The calculation may include all transfer work within the last 45 credit hours, including courses that did not transfer due to a low grade.

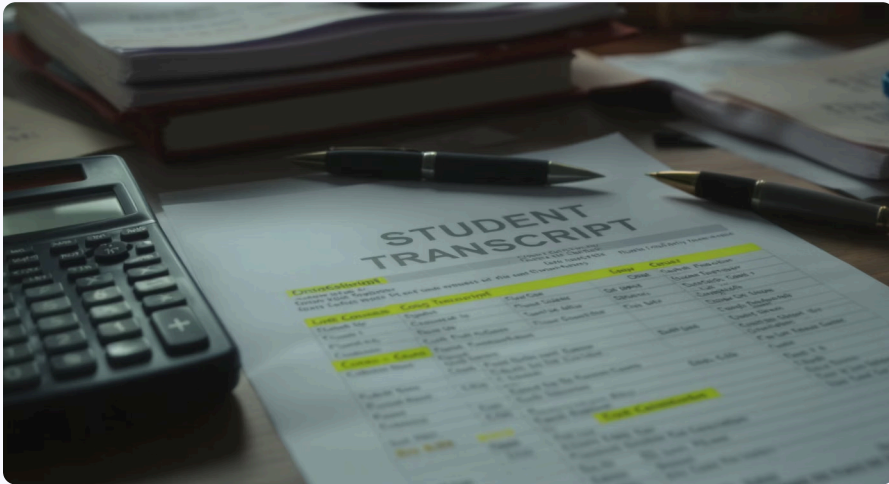


Only letter grades with an assigned grade point value are used.



Begin with your most recent semester and work backward until you reach 45 credit hours.

Additional Calculation Guidelines



- If the 45th credit hour lands in the middle of a semester, include all grades from that semester.
- Grades of "W" (Withdrawn) and "I" (Incomplete) do not count toward GPA hours.
- Contact your academic advisor for guidance if you're unsure which courses apply*.*

Remember to include all courses from your most recent semesters, even if they were taken at different institutions.

MTSU Grading Scale Used

Letter Grade	Grade Points
A	4.0
A-	3.67
B+	3.33
B	3.0
B-	2.67
C+	2.33
C	2.0
C-	1.67
D+	1.33
D	1.0
D-	0.67
F	0.0

Estimate Your 45-Hour GPA

Before submitting a GPA appeal, use the tool below to calculate your **most recent 45-credit-hour GPA**. This will help you determine whether you meet the required **3.0 minimum GPA** for Undergraduate GPA Appeals.

Use This Tool:

[Calculator.net GPA Calculator »](#)

Include the most recent
45 credit hours

Start with your latest semester
and work backward.

Add course information

Enter course name (optional),
credit hours, and letter grades.

Review your results

The tool will calculate your GPA
automatically.

Important Notes:

- This tool uses a **standard 4.0 scale**, which may differ slightly from MTSU's internal scale (e.g., A- = 3.70 instead of 3.67).
- These minor differences **won't significantly impact most results**, but if your GPA is **close to 3.0**, you're still encouraged to submit your appeal for official review.

