

Initial Teacher Licensure – Job-Embedded Clinical Practice Program Entry Requirements

Candidates applying for the job-embedded path to a practitioner license must meet the following requirements:

I. Candidate must hold a bachelor’s degree from a regionally accredited college or university.

II. Candidate must demonstrate knowledge of the content area by:

For PreK-12, K-12, PreK-3, or K-5 endorsements (e.g., ESL, PE, early childhood, elementary):

- submission of passing scores on the Praxis <https://praxis.ets.org/state-requirements/tennessee-tests.html> content knowledge assessment(s) aligned to the qualifying K-12 endorsement.

For 6-8 or 6-12 endorsements (e.g., middle grades science, biology, math, Spanish):

- Having a qualifying degree with a content major aligned to the endorsement area (verified by Office of Educator Preparation and Licensure via official transcript).

OR

- Submission of passing scores on the content knowledge assessment(s) aligned to the endorsement area.
 - Praxis Content Knowledge Assessments for Specific Endorsement Areas <https://praxis.ets.org/state-requirements/tennessee-tests.html>
 - National Evaluation Series (NES) is also accepted for **Mathematics ONLY** <https://home.pearsonvue.com/nas>
 - ALTA is also accepted for **World Languages ONLY** www.tfli.org/worldlanguages/testing/

Due to frequent changes to professional assessments required for teacher licensure, please refer to the **State Board of Education Professional Assessments for Tennessee Educators 5.105 policy** <https://www.tn.gov/sbe/rules--policies-and-guidance/policies.html> for specific requirements.

III. Complete the [Job-Embedded Eligibility Form](#)

The following documentation must be submitted when applying.

- **Letter of Intent to Hire from a school district** – An official letter from the school district stating the candidate’s position, subject, grade level, endorsement code, and the name of the school where they will be teaching.

- **Official Transcripts:** Candidates must submit **official** transcripts that show degree conferment. Electronic transcripts must be sent directly from the institution to MTSU or patti.agnew@mtsu.edu. Paper transcripts must be sealed. International transcripts must first be evaluated by a member of the National Association of Credential Evaluation Services (NACES) <https://www.naces.org/>
- **Assessment Score Report:** If a content assessment is required, the candidate must upload a copy of a score report reflecting attainment of the currently required qualifying score.

IV. **Apply for Admission to MTSU**

<https://www.mtsu.edu/how-to-apply/>

Graduate

- If seeking a master's degree with licensure, apply through Graduate Studies as a graduate student seeking a master's degree in the appropriate initial licensure area:
 - Elementary Education – Curriculum & Instruction (Initial Licensure Specialization)
 - ESL – Curriculum & Instruction English as a Second Language
 - Library Media Specialist – Master of Library Science
 - Secondary Education – Curriculum & Instruction (Secondary Education Licensure)
- If seeking licensure only, apply through Graduate Studies as a non-degree seeking student in the Job-Embedded Program.
- Degree program scholarship information is available here: <https://education.mtsu.edu/scholarships/>

Undergraduate

- If your licensure program of study only includes undergraduate coursework, you can enroll as an undergraduate post baccalaureate student.

Forward the acceptance letter to patti.agnew@mtsu.edu.

V. **Complete Admission to Teacher Education Application Form**

<https://education.mtsu.edu/admission/>

- **GPA:** A minimum overall GPA of 2.75 from a completed baccalaureate or post-baccalaureate degree program or a GPA of 3.00 in the most recent sixty (60) credit hours earned at a regionally accredited institution of higher learning.
- **Test Score:** If required, acceptable score(s) on appropriate content knowledge assessment(s) for the subject the candidate is applying to teach. Upload to the online application.